

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, December 13, 2022
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor (arrived at 10:03 a.m.)
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
Darrell Derksen	Councillor
David Driedger	Councillor
Garrell Smith	Councillor (arrived at 10:03 a.m.)
Lisa Wardley	Councillor
Ernest Peters	Councillor

REGRETS:

ADMINISTRATION:

James Thackray	Chief Administrative Officer
Byron Peters	Director of Projects and Infrastructure
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary
Jennifer Batt	Director of Finance
Don Roberts	Director of Community Services
Willie Schmidt	Fleet Maintenance Manager
Caitlin Smith	Director of Planning and Agriculture
John Zacharias	Director of Utilities

ALSO PRESENT: Member of the Public

Minutes of the Regular Council Meeting for Mackenzie County held on December 13, 2022 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 22-12-885 MOVED by Councillor Braun

That the agenda be adopted with the following additions:

- 10. f) Government of Alberta Lake & Trail Access Update
- 10. g) Medical Co-Response/Medical First Responder - Review
- 16. c) Alberta Youth Parliament Letter

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the November 29, 2022 Regular Council Meeting

MOTION 22-12-886

MOVED by Councillor Wardley

That the minutes of the November 29, 2022 Regular Council Meeting be Adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. b) Minutes of the December 6-7, 2022 Budget Council Meeting

MOTION 22-12-887

MOVED by Councillor Peters

That the minutes of the December 6-7, 2022 Budget Council Meeting be Adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. c) Business Arising out of the Minutes

None

CLOSED MEETING:

4. a) CLOSED MEETING

MOTION 22-12-888

MOVED by Councillor Derksen

That Council move into a closed meeting at 10:04 a.m. to discuss the following:

- 4.a) CAO Report (*FOIP Sections 16, 17, 23 and 24*)
- 4.b) 100A Street (*FOIP Sections 23, 24, 25 and 27*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present
- James Thackray, Chief Administrative Officer
- Byron Peters, Director of Projects and Infrastructure
- Louise Flooren, Manager of Legislative & Support Services/
Recording Secretary
- Jennifer Batt, Director of Finance
- Don Roberts, Director of Community Services
- Caitlin Smith, Director of Planning and Agriculture
- John Zacharias, Director of Utilities

Administration left the closed meeting at 10:25 a.m. excluding James Thackray, Chief Administrative Officer.

MOTION 22-12-889 **MOVED** by Councillor Bateman

That Council move out of a closed meeting at 10:59 a.m.

CARRIED

CLOSED MEETING: **4. a) CAO Report**

MOTION 22-12-890 **MOVED** by Councillor Cardinal

That the CAO Report be received for information.

CARRIED

CLOSED MEETING: **4. b) 100A Street**

MOTION 22-12-891 **MOVED** by Councillor Derksen

That administration develops a land sale policy and proceed as discussed to address concerns for 100A Street.

CARRIED

Reeve Knelsen recessed the meeting at 11:29 a.m. and reconvened the meeting at 11:31 a.m.

TENDERS: **5. a) The Collection of Fort Vermilion and La Crete Residential Waste Pick-up**

MOTION 22-12-892 **MOVED** by Councillor Peters

That the Collection of Fort Vermilion and La Crete Residential Waste Pick-up – Envelope 1 be opened.

CARRIED

Bidder	Qualifying Documents
D&E Ventures	All required documents included.

MOTION 22-12-893 **MOVED** by Deputy Reeve Sarapuk

That the Collection of Fort Vermilion and La Crete Residential Waste Pick-up Tenders – Envelope 2 be opened for qualified bidders.

CARRIED

Bidder	Cost
D&E Ventures Option 1FV to FV Transfer Station Thursday	\$13.50/per household/bin \$2.00/extra bin
D&E Ventures Option 2FV to landfill Thursday	\$22.50/per household – 1 bin \$2.00/extra bin
D&E Ventures Option 1LC to LC Transfer Station Wednesday	\$8.10/per household – 1 bin \$2.00/extra bin
D&E Venture Option 2LC to Landfill Wednesday	\$18.25/per household – 1 bin \$2.00/extra bin
D&E Ventures Option 1FV & 1LC Combined to Transfer Station Thursday/Wednesday	\$9.25/per household – 1 bin \$2.00/ extra bin
D&E Ventures Option 2FV & 2LC Combined to Landfill Thursday/Wednesday	\$18.25/per household – 1 bin \$2.00/extra bin Note * This is with using the County's 40 yard bins.

MOTION 22-12-894 **MOVED** by Councillor Braun

That Option 1FV & 1LC Combined to Transfer Station for the Fort Vermilion and La Crete Residential Waste Pick-up contract be awarded to the lowest qualified bidder, while staying within budget.

CARRIED

DELEGATIONS: **7. a) J.R. Huggett Company Corp. - Jonathan Huggett**

MOTION 22-12-895 **MOVED** by Councillor Cardinal

That Council establishes the Flood Recovery Steering Committee.

CARRIED

MOTION 22-12-896 **MOVED** by Councillor Bateman

That the following councillors be appointed to the Flood Recovery Steering Committee:

1. Reeve Knelsen (Ex-officio)
2. Councillor Cardinal
3. Councillor Smith

CARRIED

MOTION 22-12-897 **MOVED** by Councillor Wardley

That the Flood Recovery Strategy 2023 and the Steering Committee Terms of Reference be brought to the first Flood Recovery Steering Committee meeting for review and amendment.

CARRIED

Reeve Knelsen recessed the meeting at 12:27 p.m. and reconvened the meeting at 1:06 p.m.

PUBLIC HEARINGS: **6. a) Land Use Bylaw Amendment to Rezone part of SW 12-107-14-W5M from Rural Country Residential 3 "RCR3" to Agricultural "A"**

Reeve Knelsen called the public hearing for Bylaw 1269-22 to order at 1:06 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1269-22 was properly advertised. Caitlin Smith, Director of Planning & Agriculture answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment to Rezone part of SW 12-107-14-W5M from Rural Country Residential 3 "RCR3" to Agricultural "A".

Caitlin Smith, Director of Planning & Agriculture presented the following:

Administration has received a request to rezone part of SW 12-107-14-W5M from Rural Country Residential 3 "RCR3" to Agricultural "A". The area to be rezoned is approximately 141.96 acres.

In January 2006, the previous owner rezoned this part of SW 12-107-14-W5M from Agricultural "A" to Rural Country Residential 3 "RCR3" to accommodate a ten (10) lot subdivision. The current owner is not wanting to use this land for acreages and has already completed the process of plan cancellation and consolidation of the subdivided lots. He has also completed the road closure and municipal reserve closure, and has finalized the purchase of this land from Mackenzie County.

The developer is currently using the land as agricultural farmland, and therefore wants to change the zoning back to Agricultural "A".

There is an acreage on this quarter of land that was never rezoned.

Proposed Bylaw 1269-22 was presented to the Municipal Planning Commission on October 13, 2022 where the following motion was made:

MPC 22-10-166 MOVED by Jacquie Bateman

That the Municipal Planning Commission recommend to Council to approve Bylaw 12xx-22 being a Land Use Bylaw Amendment to rezone part of SW 12-107-14-W5M from

*Rural Country Residential 3 “RCR3” to Agricultural “A”,
subject to public hearing input.*

CARRIED

*The proposed bylaw was presented for first reading by
Council on November 15, 2022 where the following motion
was made:*

MOTION 22-11-804 **MOVED** by Councillor Bateman

*That first reading be given to Bylaw 1269-22 being a Land
Use Bylaw Amendment to rezone part of SW 12-107-14-
W5M from Rural Country Residential 3 “RCR3” to
Agricultural “A”, subject
to public hearing input.*

CARRIED

The proposed bylaw was presented for first reading by Council on
October 13, 2022.

Reeve Knelsen asked if Council has any questions of the
proposed Land Use Bylaw Amendment.

- *Was Municipal Reserve taken from this? Yes*
- *Do we have to give it back? No*
- *Where is the other subdivision? The big white square on
page 38.*
- *He doesn’t want to put it back that parcel on the one title?
No, the multi-lot has already been amalgamated, and we
already did the plan cancellation and returned the quarter
section back to Agricultural.*

Reeve Knelsen asked if any submissions were received in regards
to proposed Bylaw 1269-22. There were no submissions.

Reeve Knelsen asked if there was anyone present who would like
to speak in regards to the proposed Bylaw 1269-22
There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1269-22 at
1:09 p.m.

MOTION 22-12-898

MOVED by Councillor Wardley

That second reading be given to Bylaw 1269-22 being a Land Use Bylaw Amendment to rezone part of SW 12-107-14-W5M from Rural Country Residential 3 “RCR3” to Agricultural “A” to accommodate farmland.

CARRIED

MOTION 22-12-899 **MOVED** by Councillor Braun

That third reading be given to Bylaw 1269-22 being a Land Use Bylaw Amendment to rezone part of SW 12-107-14-W5M from Rural Country Residential 3 “RCR3” to Agricultural “A” to accommodate farmland.

CARRIED

GENERAL REPORTS: **8. a) Fort Vermilion Mitigation Construction Update – 2020 Overland Flood (STANDIND ITEM)**

MOTION 22-12-900 **MOVED** by Councillor Wardley

That the Flood Plain sale of assets be publically advertised for April 2023.

CARRIED

AGRICULTURE SERVICES: **9. a) Bylaw 1271-22 Wild Boar Bylaw**

MOTION 22-12-901 **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1271-22 being the Mackenzie County Wild Boar Bylaw.

CARRIED

MOTION 22-12-902 **MOVED** by Councillor Braun

That second reading be given to Bylaw 1271-22 being the Mackenzie County Wild Boar Bylaw.

CARRIED

MOTION 22-12-903
Requires Unanimous

MOVED by Councillor Braun

That consideration be given to go to third and final reading of Bylaw 1271-22 being the Mackenzie County Wild Boar Bylaw.

DEFEATED

COMMUNITY SERVICES:

10. a) Highway 88 Connector Fish Pond

MOTION 22-12-904

MOVED by Councillor Wardley

That administration apply for the fish pond lease, formally MLL/DML000070 and continue to work with the Mighty Peace Fish and Game Association to rehabilitate the site.

CARRIED

COMMUNITY SERVICES:

10. b) 2020-2021 Fire Department Member Honorarium

MOTION 22-12-905

MOVED by Councillor Derksen

That Council authorizes payment of Fire Department member's honorarium of \$893.75 with funds coming from the 2022 Operating budget.

CARRIED

COMMUNITY SERVICES:

10. c) Fort Vermilion Bridge Campground and Recreational Area Plan

MOTION 22-12-906

MOVED by Councillor Wardley

That the Fort Vermilion Bridge Campground and Recreational Area Plan be TABLED to later in the meeting.

CARRIED

COMMUNITY SERVICES:

10. d) 2022 Campground Caretakers Bonus

MOTION 22-12-907
Requires 2/3

MOVED by Councillor Cardinal

That Council approves the 2022 Campground Caretakers bonuses as recommended.

- Hutch Lake - \$5,796.61
- Wadlin Lake - \$3,003.75
- Machesis Lake - \$769.94

CARRIED

**COMMUNITY
 SERVICES:**

10. c) Fort Vermilion Bridge Campground and Recreational Area Plan

MOTION 22-12-908

MOVED by Councillor Wardley

That Council approve the Fort Vermilion Bridge Campground and Recreational Area Plan as amended and to submit the Plan to Forestry, Parks and Tourism for their approval.

CARRIED

**COMMUNITY
 SERVICES:**

10. e) New La Crete Parks Playground Contest Submission

MOTION 22-12-909

MOVED by Councillor Derksen

That Council approve the naming of Park#1, West of 110 St, West Ridge Park and Park #2 at the corner of 112 St and 99 Ave be named Janelle's Park and that ADM040 Mackenzie County Recreational Area Policy be amended to reflect the names.

CARRIED

**COMMUNITY
 SERVICES:**

10. f) Government of Alberta Lake and Trail Access Update (ADDITION)

MOTION 22-12-910
 Requires Unanimous

MOVED by Councillor Driedger

That the Government of Alberta Lake and Trail Access Update be received for information.

CARRIED UNANIMOUSLY

**COMMUNITY
 SERVICES:**

10. g) Medical Co-Response/Medical First Responder – Review (ADDITION)

MOTION 22-12-911

MOVED by Councillor Bateman

Requires Unanimous

That the Medical Co-Response/Medical First Responder Review be TABLED to the next Regular Council Meeting.

CARRIED UNANIMOUSLY

FINANCE:

11. a) Tompkins Improvement Board - Additionally Named Insured

MOTION 22-12-912

MOVED by Councillor Wardley

That the provision of insurance coverage to the Tompkins Improvement Board be included as an additional named insured through the Jubilee Insurance Program.

CARRIED

Motion 22-12-913
Requires 2/3

MOVED by Councillor Braun

That the Tompkins Improvement Board Insurance in the amount of \$1,100.00 be incorporated into the 2023 Operating Budget.

CARRIED

FINANCE:

11. b) High Level Agricultural Exhibition Association – Richardson Foundation Inc. Grant

MOTION 22-12-914
Requires 2/3

MOVED by Councillor Wardley

That the 2022 Operating Budget be amended to include \$100,000 for the High Level Agricultural Exhibition Association towards their Indoor Riding Arena Project, with funding coming from Richardson Foundation Inc.

CARRIED

Reeve Knelsen recessed the meeting at 2:28 p.m. and reconvened the meeting at 2:48 p.m.

FINANCE:

11. c) Cheque Registers –November 10 – December 9, 2022 (HANDOUT)

MOTION 22-12-915

MOVED by Councillor Braun

That the cheque registers, from November 14, 2022 – December 9, 2022, and October 2022 online payments be received for information.

CARRIED

FINANCE: 11. d) MasterCard Statements – October 2022 (HANDOUT)

MOTION 22-12-916 MOVED by Councillor Driedger

That the MasterCard Statements for October 2022 be received for information.

CARRIED

FINANCE: 11. e) Expense Claims – Councillors

MOTION 22-12-917 MOVED by Councillor Peters

That the Councillor Expense Claims for November 2022 be received for information.

CARRIED

FINANCE: 11. f) Expense Claims August – Members at Large

MOTION 22-12-918 MOVED by Councillor Braun

That the Member at Large Expense Claims for November 2022 be received for information.

CARRIED

MOTION 22-12-919 MOVED by Councillor Wardley

That the Tri-Council Letter be sent to Minister Nixon regarding The Lodge Assistance Program (LAP) Grant.

CARRIED

PROJECTS & INFRASTRUCTURE: 12. a) Business Incentive - Draft Bylaw

MOTION 22-12-920 MOVED by Councillor Driedger

That the Business Incentive – Draft Bylaw be TABLED to the next Committee of the Whole Meeting.

CARRIED

OPERATIONS: 13. a) Range Road 15-5 Project and Budget Update

MOTION 22-12-921 **MOVED** by Councillor Bateman

Requires 2/3

That the 2022 Capital Budget for the Range Road 15-5 Project be amended by \$300,000 with funding coming from the Surface Water Management Reserve.

CARRIED

UTILITIES: 14. a) None

PLANNING & DEVELOPMENT: 15. a) Review of Bylaw 1129-18 Inter-Municipal Collaborative Agreement – Municipal District of Opportunity

MOTION 22-12-922 **MOVED** by Councillor Wardley

That Administration send a letter to the Municipal District of Opportunity confirming that a review has taken place and that no changes are required to the framework of the agreement on our behalf.

CARRIED

PLANNING & DEVELOPMENT: 15. b) Review of Bylaw 1138-19 Inter-Municipal Collaborative Agreement – County of Northern Lights

MOTION 22-12-923 **MOVED** by Councillor Braun

That Administration send a letter to the County of Northern Lights confirming that a review has taken place and that no changes are required to the framework of the agreement on our behalf.

CARRIED

PLANNING & DEVELOPMENT: 15. c) Review of Bylaw 1157-19 Inter-Municipal Collaborative Agreement – Northern Sunrise County

MOTION 22-12-924 **MOVED** by Deputy Reeve Sarapuk

That Administration send a letter to Northern Sunrise County confirming that a review has taken place and that no changes are required to the framework of the agreement on our behalf.

CARRIED

**PLANNING &
DEVELOPMENT:**

15. d) Review of Bylaw 1170-20 Inter-Municipal Collaborative Agreement – Regional Municipality of Wood Buffalo

MOTION 22-12-925

MOVED by Councillor Peters

That Administration send a letter to the Regional Municipality of Wood Buffalo confirming that a review has taken place and that no changes are required to the framework of the agreement on our behalf.

CARRIED

ADMINISTRATION:

16. a) 2023 Emerging Trends in Municipal Law Seminar

MOTION 22-12-926

MOVED by Councillor Cardinal

That the 2023 Emerging Trends in Municipal Law Seminar be received for information.

CARRIED

ADMINISTRATION:

16. b) Move Up Magazine – Annual Commitment

MOTION 22-12-927
Requires 2/3

MOVED by Councillor Bateman

That Mackenzie County increases the Move Up Magazine annual commitment to 15% of the total partnership cost \$8,775.00/year.

CARRIED

ADMINISTRATION:

16. c) Alberta Youth Parliament Letter (ADDITION)

MOTION 22-12-928
Requires Unanimous

MOVED by Councillor Cardinal

That a Letter of Greeting from the Office of the Reeve be sent to the Alberta Youth Parliament.

CARRIED UNANIMOUSLY

**COMMITTEE OF THE
WHOLE ITEMS:**

17. a) None

**COUNCIL
COMMITTEE
REPORTS:**

18. a) Council Committee Reports (verbal)

MOTION 22-12-929

MOVED by Councillor Bateman

That Mackenzie County send a letter to the Boreal Housing Foundation stating that any requests of changes to the Ministerial Orders be approved by the three requisitioning bodies before it is sent to the Minister.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

18. b) Municipal Planning Commission Meeting Minutes

MOTION 22-12-930

MOVED by Councillor Driedger

That the unapproved Municipal Planning Commission meeting minutes of the November 24, 2022 be received for information.

CARRIED

MOTION 22-12-931

MOVED by Councillor Cardinal

That the unapproved Municipal Planning Commission meeting minutes of the December 8, 2022 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

18. c) Inter-municipal Planning Commission Meeting Minutes

MOTION 22-12-932

MOVED by Councillor Cardinal

That the unapproved Inter-municipal Planning Commission meeting minutes of November 22, 2022 be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

19. a) Information/Correspondence

MOTION 22-12-933

MOVED by Councillor Wardley

That the information/correspondence items be accepted for information purposes.

CARRIED

NOTICE OF MOTION:

20. a) None

**NEXT MEETING
DATES:**

21. a) Next Meeting Dates

Regular Council Meeting
January 10, 2023
10:00 a.m.
Fort Vermilion Council Chambers

Budget Council Meeting
January 11, 2023
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

22. a) Adjournment

MOTION 22-12-934

MOVED by Councillor Cardinal

That the Council meeting be adjourned at 4:06 p.m.

CARRIED

These minutes were approved at the January 10, 2023 Regular Council Meeting.

(original signed)

Josh Knelsen
Reeve

(original signed)

James Thackray
Chief Administrative Officer

